Meeting Minutes

# Weekly Meeting with 6.TUES-18.30-3/Mr Mohammad Ali

# Meeting No: 9

## Meeting Details

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| Date: | 08/09/2020 |
| Venue: | Microsoft Teams |
| Attendees: | Oscar Ling  Indirakshi Sreeram  Andhika Rakha  Yuepeng Du  Mr Mohammad Ali |
| Apologies: | N/A |

## Information / Decisions

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| --- | --- |
| No. | Item |
| 1 | Conducted sprint retro for Sprint 2 |
| 2 | Went over issues and helped clarify questions |
| 3 | Tutor went over click up and gave feedback. Feedback from Milestone 1 was clear |
| 4 | Conducted Sprint Planning for Sprint 3 |

## Action Items

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| No. | Item | Who | By |
| 1 | Watch week 3 and week 4 webinar to set everything up | All Members | 12/09/2020 |
| 2 | Alan to attend consultation session | Yuepeng Du | 12/09/2020 |
| 3 | All members to work on fixing bugs and getting code to function | All members | 12/09/2020 |